

PRIVACY POLICY

This is the web site of Griffith Group, Inc.

Our postal address is P.O. Box 822, Lafayette, IN 47902.

We can be reached via e-mail at robg@griffith-group.com or you can reach us by telephone at (765)742-3225.

OUR COMMITMENT TO PRIVACY:

Your privacy is important to us. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make it available on our homepage and at every point where personally identifiable information may be requested.

THE INFORMATION WE COLLECT:

This notice applies to all information collected or submitted on the Griffith Group, Inc. website. On some pages, you can make service requests, and register to receive online specials. The types of personal information collected at these pages are:

Name

Address

Email address

Phone number

(etc.)

THE WAY WE USE INFORMATION:

We use the information you provide about yourself when making a service request registering to receive online specials. We do not share this information with outside parties.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

You can register with our website if you would like to receive our seasonal specials as well as updates on our new products and services. Information you submit on our website will not be used for this purpose unless you fill out the registration form.

Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses.

OUR COMMITMENT TO DATA SECURITY:

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

OUR COMMITMENT TO CHILDREN'S PRIVACY:

Protecting the privacy of the very young is especially important. For that reason, we never collect or maintain information at our website from those we actually know are under 13, and no part of our website is structured to attract anyone under 13.

HOW YOU CAN ACCESS OR CORRECT YOUR INFORMATION:

You can access all your personally identifiable information that we collect online and maintain by sending us an update via postal mail. We use this procedure to better safeguard your information.

You can correct factual errors in your personally identifiable information by sending us a request that credibly shows error.

To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

VOLUNTARY SUBMISSIONS

Please note that it is not Griffith Group, Inc.'s policy to accept or consider any unsolicited ideas or materials of any kind. If you send us unsolicited ideas or materials, we reserve the right to consider these non-confidential and non-proprietary, and we are not under any obligation to compensate you for these in the event that our development of any materials, services or products may be similar to those sent to us.

Griffith Group, Inc. will treat all information and data voluntarily submitted to us through this site as non-confidential and non-proprietary. We cannot assume responsibility for, nor warrant, the security of any data or communication with this site. However, we will take all reasonable steps to treat as confidential, and use only for internal purposes, any resumes, applications or inquiries sent regarding potential employment with Griffith Group, Inc., pursuant to our employment policies. You acknowledge that Griffith Group, Inc. is under no obligation to consider or respond to such submissions of resumes or applications.

We are an equal opportunity employer.

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How To Contact Us:

Should you have other questions or concerns about these privacy policies, please call us at (765) 742-3225 or send us an email at robg@griffith-group.com.

Effective 10/16/2006. Please note that this policy is subject to change at any time. Revisions will be effective as of the time they are posted on the site.